

Annual Expectations Checklist



CAREER AND PROJECT PLANNING (EXPLORATIONS, INFORMATIONAL INTERVIEWS, INTERNSHIPS)

In order to receive credit for this time, the student must complete a write up and have an advisor signature. ONE PER QUARTER

Date	Event/activity	Amount of time	Contact Person	Contact Number	Write UP	Advisor
1						

OBTAIN AT LEAST ONE JOB SHADOW EXPERIENCE

In order to receive credit for this time, the student must complete a write up, fill in the job shadow completion form, and have an advisor signature

Date	Event/activity	Amount of time	Forms completed	Write UP	Advisor

HAVE A POSITIVE IMPACT ON THE COMMUNITY (SERVICE LEARNING, VOLUNTEERING, ETC.)

In order to receive credit for this time, the student must complete a write up, have an advisor signature, and turn in volunteer completion form

Date	Event/activity	Amount of time	Forms Completed	Write UP & forms	Advisor Check-off

PARTICIPATE IN AT LEAST FOUR LEARNING PLAN MEETINGS PER YEAR AND COMPLETE AT LEAST FOUR PROJECTS

LPM DATE	Project completed during that term	Advisor check-off	Parent check-off	Responsibility compact completed

TAKE ADVANTAGE OF LEARNING OPPORTUNITIES In order to receive credit for this time, you must complete a write up (such as clubs, speakers, electives, after school activities, etc.)

Date	Activity	Reflection

KEEP AN ORGANIZED FILE OF BEST WORK, REFLECTION, AND A PORTFOLIO OF ALL WORK

	Reflection Completed & turned in	Disk or CD	Organized work in folders	Advisor
1				

HAVE FOUR PUBLIC EXHIBITIONS PER YEAR

Date	What was presented	Was the information PREPARED and ORGANIZED	Advisor Check-off
1			

QUARTERLY ORGANIZATION: Use daily planner to schedule activities, work, and deadlines; Workstation; Attendance; Referrals/behavior issues; Suspensions; or Other Concerns

Quarter	Planner	Neat Workstation	# of Tardies	# of Absences	Behavior Issues/ Referrals	Suspensions	Other Concerns	Advisor Check-off
1								

RESPONSIBILITY AND RESPECT:

In quarterly reflection, the student explains how he/she did the following, what issues he/she had with the following, and what he/she learned about himself/herself.

Quarter	Responsible for own actions in Advisory	Responsible for own actions on bus, and in neighborhood	Responsible for own actions in building	Responsible for own actions at UWM or other sites	Responsible for own learning process	Shows Respect for students	Shows Respect for staff	Shows Respect for visitors
1								

PREPARE FOR ALL ASSESSMENTS (Benchmark, ETC.)

Assessment:	Preparation:

MAKE PRODUCTIVE SUMMER PLANS

Plans	Write Up?	Advisor Check-Off

PARTICIPATE IN LIFE-LONG LEARNING ACTIVITIES AND INTERESTS IN THE OUTSIDE WORLD

Such as college courses, community events, gallery nights, Rec. courses, cultural events, museums, etc.

Date	Activity	Write Up?

Grade Level Expectations (9th Grade)

READ AT LEAST FOUR BOOKS AT OR ABOVE ASSESSED LEXILE.

Create an inventory of book critiques organized by genre.

Date Completed	Genre	Title and Author	Your Lexile	Book's Lexile	Critique Completed	Advisor Check-Off

WRITE, REVISE, EDIT, AND POLISH AT LEAST 4 WRITTEN WORKS THROUGHOUT THE YEAR (At least one in each of the following genres: persuasive, demonstrative, reflective, and expository). JOURNAL DAILY ON PROJECT FOUNDRY.

Date Completed	Genre	Subject and Title	Assessed for Credit	Advisor Check-Off

Grade Level Expectations (10th Grade)

READ AT LEAST FIVE BOOKS AT OR ABOVE ASSESSED LEXILE.

Create an inventory of book critiques organized by genre.

Date Completed	Genre	Title and Author	Your Lexile	Book's Lexile	Critique Completed	Advisor Check-Off

WRITE, REVISE, EDIT, AND POLISH AT LEAST 6 WRITTEN WORKS THROUGHOUT THE YEAR. (At least one in each of the following genres: persuasive, demonstrative, reflective, imaginative/creative/narrative, and expository)

Date Completed	Genre	Subject and Title	Assessed for Credit	Advisor Check-Off

JOURNAL DAILY ON PROJECT FOUNDRY.

Quarter	Number of Entries	Comments	Advisor
1			

BEGIN TO VISIT/CONTACT COLLEGES/POST-SECONDARY PROGRAMS AND LOOK AT REQUIREMENTS.

College/Program Name	Requirements	Date visited/contacted

Grade Level Expectations (11th Grade)

READ AT LEAST EIGHT BOOKS AT OR ABOVE ASSESSED LEXILE. (Including two autobiographies)

Create an inventory of book critiques organized by genre.

Date Completed	Genre	Title and Author	Your Lexile	Book's Lexile	Critique Completed	Advisor Check-Off

WRITE, REVISE, EDIT, AND POLISH AT LEAST 6 WRITTEN WORKS THROUGHOUT THE YEAR. (At least one in each of the following genres: persuasive, demonstrative, reflective, imaginative/creative/narrative, and expository)

Date Completed	Genre	Subject and Title	Assessed for Credit	Advisor Check-Off

WRITE IN JOURNAL ON PROJECT FOUNDRY DAILY.

Quarter	Number of Entries	Comments	Advisor
1			

PLAY A LEADERSHIP ROLE IN THE SCHOOL. (Attend Student Council Meetings, start/lead a club, tutor, organize after school activities, etc)

Quarter	Leadership Role	Reflection Completed	Advisor Check-Off
1			

RESEARCH FIVE COLLEGES, THEIR ADMISSION REQUIREMENTS, COST OF ATTENDANCE, FINANCIAL AID OPPORTUNITIES, AND OTHER ASPECTS OF CAMPUS LIFE.

In the write up the following things should be addressed: the college's admission requirements, gaps that will need to be filled prior to graduation, criteria already obtained, cost of attendance, financial aid opportunities, and other aspects of campus life.

Date	College/Program	Contact Information	Write Up	Advisor Check Off

VISIT AT LEAST THREE COLLEGES/POST-SECONDARY PROGRAMS.

Date of visit	College

*** CREATE A DRAFT OF COLLEGE ESSAY.**

Date draft submitted:

BEGIN TO CREATE A COLLEGE PORTFOLIO (resume, transcripts, essay, awards, best work, service hours, etc.)

Date	Organized	Resume	Transcript	Essay	Awards	Best Work	Letters of Recommendation	Service	Advisor

Take * PSAT in fall and SAT and/or ACT in spring

Date PSAT taken:
Date SAT taken:
Date ACT taken:

HAVE SENIOR THESIS/PROJECT PROPOSAL APPROVED BY COMMITTEE.

Date approved:
Theme:

SENIOR PROJECT:

Keep up with scheduled activities and due dates for your senior project

Quarter	Journaling	Research	Activities	Meetings	Comments	Advisor Check Off
Summer						
1						
2						
3						
4						